

PROTOTYPE OF PROPOSED FORMS

ADVANCE SELECTION OF PERSONAL IDENTIFICATION NUMBER (PIN)

In accordance with 37 C.F.R. §§ 252.4, 257.4, and 259.5, a copyright owner or an authorized representative of the copyright owner who submits a claim on-line to cable royalty fees, satellite royalty fees and to digital audio recording devices and media royalty payments (DART) must include a Personal Identification Number (PIN).

This PIN shall be used as a substitute for the actual signature of the copyright owner or an authorized representative of the copyright owner on any cable, satellite or DART claim submitted to the Copyright Office on-line; **Provided** that this form is returned to the Copyright Office pursuant to the instructions below.

If you have already selected a PIN or have already submitted, along with a PIN, a cable, satellite, or DART claim on-line through the Copyright Office website, **DO NOT** fill out and return this form. PINs are selected on a one-time basis: either in advance of or upon the initial submission of a royalty claim on-line.

Indicate below whether the person signing this form is the copyright owner or an authorized representative of the copyright owner (select only one):

_____ Copyright Owner or Interested Copyright Party

_____ Authorized Representative of the Copyright Owner or Interested Copyright Party

PIN SELECTION: Select a PIN of six to eight characters using a combination of numbers and letters:

PIN: _____

E-MAIL: Provide an e-mail address to be kept on file in a confidential directory of PINs.

E-MAIL: _____

DECLARATION AND SIGNATURE: The undersigned declares under penalty of law that he/she is a copyright owner or an authorized representative of a copyright owner entitled to file a claim to cable, satellite and/or DART royalties. The undersigned further declares under penalty of law that all statements contained herein are true, complete, and correct to the best of his/her knowledge, information, and belief, and are made in good faith. [18 U.S.C. 1001 (2000)]

(Printed or typed name)

(Signature)

(Date)

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ADDRESSES: In order to use the selected PIN, this form **MUST** be returned to the Copyright Office in one of the following ways:

I. If sent by mail, address envelope to:

Copyright Arbitration Royalty Panel (CARP)
P.O. Box 70977
Southwest Station
Washington, D.C. 20024

II. If hand delivered by a private party, please comply with parts A and B of Section II (see below):

- A. Address envelope to:
Office of the General Counsel/CARP
U.S. Copyright Office
James Madison Memorial Building
Room LM-401
101 Independence Avenue, S.E.
Washington, D.C. 20559-6000
- B. Deliver envelope between 8:30 a.m. and 5 p.m. to:
Public Information Office
U.S. Copyright Office
James Madison Memorial Building
Room LM-401
101 Independence Avenue, S.E.
Washington, D.C.

III. If delivered by courier, please comply with parts A and B of Section III (see below):

- A. Address envelope to:
Office of the General Counsel/CARP
U.S. Copyright Office
James Madison Memorial Building
Room LM-403
101 Independence Avenue, S.E.
Washington, D.C.
- B. Deliver envelope between 8:30 a.m. and 4 p.m. to:
Congressional Courier Acceptance Site
2nd and D Streets, N.E.
Washington, D.C.

DO NOT USE Federal Express, United Parcel Service, and like services to return this form.