This form is effective beginning with the January 1 to June 30, 2017 accounting period (2017/1)

If you are filing for a prior accounting period, contact the Licensing Division for the correct form.

SA1-2E Short Form

STATEMENT OF ACCOUNT

for Secondary Transmissions by Cable Systems (Short Form)

General instructions are located in the first tab of this workbook

FOR COPYRIGHT (OFFICE USE ONLY
DATE RECEIVED	AMOUNT
08/29/2018	\$ ALLOCATION NUMBER

Return completed workbook by email to:

coplicsoa@loc.gov

For additional information, contact the U.S. Copyright Office Licensing Division at: Tel: (202) 707-8150

Α	ACC	OUNTING PERIOD COVERED BY THIS STATEMENT: (YYYY/(Period))
		Period 1 = January 1 - June 30 Period 2 = July 1 - December 31
		20181 Barcode Data Filing Period (optional - see instructions)
Accounting Period		
В		Instructions: Give the full legal name of the owner of the cable system. If the owner is a subsidiary of another corporation, give the full corporate title of the subsidiary, not that of the parent corporation.
Owner		List any other name or names under which the owner conducts the business of the cable system.
		If there were different owners during the accounting period, only the owner on the last day of the accounting period should submit a single statement of account and royalty fee payment covering the entire accounting period.
		Check here if this is the system's first filing. If not, enter the system's ID number assigned by the Licensing Division.
		LEGAL NAME OF OWNER/MAILING ADDRESS OF CABLE SYSTEM
		Atlantic Broadband (Penn) LLC
		BUSINESS NAME(S) OF OWNER OF CABLE SYSTEM (IF DIFFERENT)
		MAILING ADDRESS OF OWNER OF CABLE SYSTEM
		2 Batterymarch Park, Suite 205 (Number, street, rural route, apartment, or suite number)
		Quincy, MA 02169 (City, town, state, zip)
С		RUCTIONS: In line 1, give any business or trade names used to identify the business and operation of the system unless these s already appear in space B. In line 2, give the mailing address of the system, if different from the address given in space B.
System	1	IDENTIFICATION OF CABLE SYSTEM: Atlantic Broadband
		MAILING ADDRESS OF CABLE SYSTEM:
	2	120 Southmont Blvd. (Number, street, rural route, apartment, or suite number)
		Johnstown, PA 15905 (City, town, state, zip code)

Privacy Act Notice: Section 111 of title 17 of the United States Code authorizes the Copyright Offce to collect the personally identifying information (PII) requested on this form in order to process your statement of account. PII is any personal information that can be used to identify or trace an individual, such as name, address and telephone numbers. By providing PII, you are agreeing to the routine use of it to establish and maintain a public record, which includes appearing in the Offce's public indexes and in search reports prepared for the public. The effect of not providing the PII requested is that it may delay processing of your statement of account and its placement in the completed record of statements of account, and it may affect the legal sufficiency of the fling, a determination that would be made by a court of law.

Accounting Period:	2018/1	FORM SA1-2E. PAGE 1b.
	LEGAL NAME OF OWNER OF CABLE SYSTEM:	SYSTEM ID#
Name	Atlantic Broadband (Penn) LLC	15231
		A "community" is the same as a "community unit" as defined in FCC rules:
_		orporated communities within unincorporated areas and including single,
D		ity that you list will serve as a form of system identification hereafter known
	as the "first community." Please use it as the first community on all futu	
_	Note: Entities and properties such as hotels, apartments, condominium:	
Area	identified city.	s, of Hobbie notice parks should be reported in parentieses below the
Served	lidentined city.	
	CITY OR TOWN	STATE
First	Mifflinburg	PA
Community	Buffalo	PA
Community		
	Hartleton	PA
Add Rows as Necessary	Laurelton (Union Co.)	PA
	Lewis	PA
	Lewis (Swengal Area)	PA
	Limestone	PA
	Union (Glen Iron Area)	PA
	Union	PA
	West	PA

Accounting Period: 2018/1

FORM SA1-2F PAGE 2

Name

LEGAL NAME OF OWNER OF CABLE SYSTEM:

SYSTEM ID# 15231

Atlantic Broadband (Penn) LLC

Ε

Secondary Transmission

Service: Subscribers and

Rates

SECONDARY TRANSMISSION SERVICE: SUBSCRIBERS AND RATES

In General: The information in space E should cover all categories of secondary transmission service of the cable system, that is, the retransmission of television and radio broadcasts by your system to subscribers. Give information about other services (including pay cable) in space F, not here. All the facts you state must be those existing on the last day of the accounting period (June 30 or December 31, as the case may be).

Number of Subscribers: Both blocks in space E call for the number of subscribers to the cable system, broken down by categories of secondary transmission service. In general, you can compute the number of subscribers in each category by counting the number of billings in that category (the number of persons or organizations charged separately for the particular service at the rate indicated—not the number of sets receiving service).

Rate: Give the standard rate charged for each category of service. Include both the amount of the charge and the unit in which it is generally billed. (Example: "\$20/mth"). Summarize any standard rate variations within a particular rate category, but do not include discounts allowed for advance payment.

Block 1: In the left-hand block in space E, the form lists the categories of secondary transmission service that cable systems most commonly provide to their subscribers. Give the number of subscribers and rate for each listed category that applies to your system. **Note:** Where an individual or organization is receiving service that falls under different categories, that person or entity should be counted as a subscriber in each applicable category. Example: a residential subscriber who pays extra for cable service to additional sets would be included in the count under "Service to the first set" and would be counted once again under "Service to additional set(s)."

Block 2: If your cable system has rate categories for secondary transmission service that are different from those printed in block 1 (for example, tiers of services that include one or more secondary transmissions), list them, together with the number of subscribers and rates, in the right-hand block. A two- or three-word description of the service is sufficient.

BL	OCK 1		BLOCK	< 2	•
CATEGORY OF SERVICE	NO. OF SUBSCRIBERS	RATE	CATEGORY OF SERVICE	NO. OF SUBSCRIBERS	RATE
Residential:					
 Service to first set 	479	40.13	Expanded Basic	423	45.68
 Service to additional set(s) 			Value (Basic + Expanded)	902	85.81
 FM radio (if separate rate) 			Digital Value	80	76.99
Motel, hotel	2	40.13			
Commercial	15	40.13			
Converter					
 Residential 	7	\$2.99			
 Non-residential 					
		Ī		1	

F

Services Other Than Secondary Transmissions: Rates

SERVICES OTHER THAN SECONDARY TRANSMISSIONS: RATES

In General: Space F calls for rate (not subscriber) information with respect to all your cable system's services that were not covered in space E, that is, those services that are not offered in combination with any secondary transmission service for a single fee. There are two exceptions: you do not need to give rate information concerning (1) services furnished at cost or (2) services or facilities furnished to nonsubscribers. Rate information should include both the amount of the charge and the unit in which it is usually billed. If any rates are charged on a variable per-program basis, enter only the letters "PP" in the rate column.

Block 1: Give the standard rate charged by the cable system for each of the applicable services listed.

Block 2: List any services that your cable system furnished or offered during the accounting period that were not listed in block 1 and for which a separate charge was made or established. List these other services in the form of a brief (two- or three-word) description and include the rate for each.

	BLO	CK 1		BLOCK 2	
CATEGORY OF SERVICE	RATE	CATEGORY OF SERVICE	RATE	CATEGORY OF SERVICE	RATE
Continuing Services:		Installation: Non-residential			
 Pay cable 	19.99	Motel, hotel		НВО	19.99
 Pay cable—add'l channel 		Commercial		Cinemax	19.99
 Fire protection 		• Pay cable		Showtime	19.99
Burglar protection		 Pay cable-add'l channel 		MoviePlex	9.00
Installation: Residential		Fire protection		2 Premiums	34.95
First set	40.00	Burglar protection		3 Premiums	49.95
 Additional set(s) 	40.00	Other services:			
• FM radio (if separate rate)		Reconnect	40.00		
Converter		Disconnect			
		Outlet relocation	40.00		
		Move to new address	40.00		

Accounting Period: 2018/1 FORM SA1-2E. PAGE 3.

Name

LEGAL NAME OF OWNER OF CABLE SYSTEM:

SYSTEM ID# 15231

Atlantic Broadband (Penn) LLC

G

Primary Transmitters: Television

PRIMARY TRANSMITTERS: TELEVISION

In General: In space G, identify every television station (including translator stations and low power television stations) carried by your cable system during the accounting period, *except* (1) stations carried only on a part-time basis under FCC rules and regulations in effect on June 24, 1981, permitting the carriage of certain network programs [sections 76.59(d)(2) and (4), 76.61(e)(2) and (4), or 76.63 (referring to 76.61(e)(2) and (4))]; and (2) certain stations carried on a substitute program basis, as explained in the next paragraph.

Substitute Basis Stations: With respect to any distant stations carried by your cable system on a substitute program basis under specific FCC rules, regulations, or authorizations:

- Do *not* list the station here in space G—but do list it in space I (the Special Statement and Program Log)—if the station was carried *only* on a substitute basis.
- List the station here, and also in space I, if the station was carried both on a substitute basis and also on some other basis. For further information concerning substitute basis stations, see page (v) of the general instructions.

Column 1: List each station's call sign. *Do not* report origination program services such as HBO, ESPN, etc. Identify each multicast stream associated with a station according to its over-the-air designation. For example, report multistream "WETA-2" as the same on the form.

Column 2: Give the channel number the FCC assigned to the television station for broadcasting over the air in its community of license. For example, WRC is channel 4 in Washington, D.C.

Column 3: Indicate in each case whether the station is a network station, an independent station, or a noncommercial educational station, by entering the letter "N" (for network), "N-M" (for network multicast), "I" (for independent), "I-M" (for independent multicast), "E" (for noncommercial educational), or "E-M" (for noncommercial educational multicast). For the meaning of these terms, see page (iv) of the general instructions in the paper SA1-2 form.

Column 4: Give the location of each station. For U.S. stations, list the community to which the station is licensed by the FCC. For Mexican or Canadian stations, if any, give the name of the community with which the station is identified.

Add Rows as Necessary

1. CALL SIGN	2. B'CAST CHANNEL NUMBER	3. TYPE OF STATION	4. LOCATION OF STATION
WBRE	4	N	WILKES-BARRE, PA
WGAL	8	N	LANCASTER, PA
WITF	11	E	HARRISBURG, PA
WNEP	3	N	WILKES-BARRE, PA
WOLF	5	N	HAZELTON, PA
WQMY	13	I	WILLIAMSPORT, PA
WSWB	9	l I	SCRANTON, PA
WVIA	7	E	PITTSTON, PA
WYOU	2	N	SCRANTON, PA

LEGAL NAME OF OWNER OF CABLE SYSTEM:

SYSTEM ID#

Atlantic Broadband (Penn) LLC

15231

PRIMARY TRANSMITTERS: RADIO

In General: List every radio station carried on a separate and discrete basis and list those FM stations carried on an all-band basis whose signals were generally receivable by your cable system during the accounting period.

Н

Special Instructions Concerning All-Band FM Carriage: Under Copyright Office regulations, an FM signal is generally receivable if (1) it is carried by the system whenever it is received at the system's headend, and (2) it can be expected, on the basis of monitoring, to be received at the headend, with the system's FM antenna, during certain stated intervals. For detailed information about the Copyright Office regulations on this point, see page (v) of the general instructions in the. paper SA1-2 form.

Primary Transmitters: Radio

Column 1: Identify the call sign of each station carried.

Column 2: State whether the station is AM or FM.

Column 3: If the radio station's signal was electronically processed by the cable system as a separate and discrete signal, indicate this by placing a check mark in the "S/D" column.

Column 4: Give the station's location (the community to which the station is licensed by the FCC or, in the case of Mexican or Canadian stations, if any, the community with which the station is identified).

CALL SIGN	AM or FM	S/D	LOCATION OF STATION	CALL SIGN	AM or FM	S/D	LOCATION OF STATION
WGRC	FM		Lewisburg, PA				
WGRC WITF WQKX WWBE	FM		Harrisburg PA				J
WOKX	FM		Harrisburg, PA Sunbury, PA Selinsgrove, PA				
WWRF	FM		Selinsgrove PA				
***************************************	 		Comingrove, 171				
	 						
	 						<u> </u>
	 					 	
	 						
	 						
	 						
	 					 	
	 					 	
	 						
	 -		 				
	 -		 				
	 		 				
	 		 				
	 					 	
	 		 				
	 						
	 					 	
	 						<u> </u>
	 						
	 						
	 						
	 						
							
							
							
							
							
							
	 			ı 			
	_						
							
							
	_						
	_						
		ļ				ļ	ļ
	1		1		1	i	i e

Accounting Perio	d: 2018/1						FOR	M SA1-2E. PAGE 5.
Name	LEGAL NAME OF OWNER OF		TEM:					SYSTEM ID#
- Itume	Atlantic Broadband (P	enn) LLC						15231
Substitute	SUBSTITUTE CARRIAGI In General: In space I, identi substitute basis during the a explanation of the programm	ify every nor	nnetwork televis eriod, under spe	sion program, broadcast becific present and former F	y a <i>distant</i> sta CC rules, regu	lations, or au	uthorizations.	For a further
	1. SPECIAL STATEMEN							
Special Statement and	During the accounting per	iod, did you	r cable system	carry, on a substitute bas	sis, any nonne	etwork televi	sion progran	
Program Log	broadcast by a distant sta	tion?					YES	X NO
	Note: If your answer is "No"	", leave the	rest of this pag	e blank. If your answer is	s "Yes," you m	ust complete	e the prograr	n
	log in block 2.							
	2. LOG OF SUBSTITUTE In General: List each subst clear. If you need more spa Column 1: Give the title period, was broadcast by a under certain FCC rules, re Do not use general categor "NBA Basketball: 76ers vs. Column 2: If the progran Column 3: Give the call: Column 4: Give the broa the case of Mexican or Can the case of Mexican or Can Golumn 5: Give the mor first. Example: for May 7 give Column 6: State the time to the nearest five minutes. stated as "6:00–6:30 p.m." Column 7: Enter the lette to delete under FCC rules a was substituted for program effect on October 19, 1976.	titute progra ce, please a of every no distant stati gulations, o ies like "mo Bulls." n was broad sign of the s adcast static addian static atth and day ye "5/7." es when the Example: a er "R" if the and regulation ming that y	am on a separare add additional representation and that your authorizations vies" or "basked deast live, enterestation broadca on's location (thous, if any, the owner your system substitute program carried listed program ons in effect du	rows to the tables. Ision program ("substitute ur cable system substitutes. See page (v) of the gertball." List specific program "Yes." Otherwise enter string the substitute program to which the community with which the tem carried the substitute gram was carried by your ed by a system from 6:01 was substituted for program the accounting perio	e program") the ed for the program titles, for extending the station is lice a station is lice a program. Use cable system: 15 p.m. to 6:2 ramming that d; enter the le	at, during the gramming of one for further cample, "I Lo ensed by the ntiffied). The numerals, at List the time 28:30 p.m. so your system tter "P" if the	e accounting another state information ove Lucy" or e FCC or, in with the mornes accurate hould be was require a listed progr	tion n. nth ly
	,				1 10/11/1	TN CURCT	TUTE	
	S	UBSTITUT	E PROGRAM	I		EN SUBST RIAGE OCC		7. REASON FOR
	TITLE OF PROGRAM	2. LIVE?	3. STATION'S		5. MONTH	6.	ΓIMES	DELETION
		Yes or No	CALL SIGN	4. STATION'S LOCATION	AND DAY	FROM	<u>— то</u>	
							<u> </u>	
								
		 						
								
		 						
						<u> </u>		
		ļ						
		ļ					_	
							_	
							_	
							_	
						-		
		 						

Accounting Period:	2018/1	FORM SA	1-2E. PAGE 6
Name	LEGAL NAME OF OWNER OF CABLE SYSTEM: Atlantic Broadband (Penn) LLC	S	YSTEM ID: 1523
K Gross Receipts	GROSS RECEIPTS Instructions: The figure you give in this space determines the form you file and the amount you pay. all amounts (gross receipts) paid to your cable system by subscribers for the system's secondary trar (as identified in space E) during the accounting period. For a further explanation of how to compute the page (vii) of the general instructions located in the paper SA1-2 form. Gross receipts from subscribers for secondary transmission service(s) during the accounting period. IMPORTANT: You must complete a statement in space P concerning gross receipts.	ismission servic nis amount, see	of e 0,909.21
L Copyright Royalty Fee	COPYRIGHT ROYALTY FEE Instructions: To compute the royalty fee you owe: Complete block 1, block 2, or block 3. Use block 1 if the amount of gross receipts in space K is \$137,100 or less Use block 2 if the amount of gross receipts in space K is more than \$137,100 but less than or equal to Use block 3 if the amount of gross receipts in space K is more than \$263,800 but less than \$527,600 See page (vi) of the general instructions located in the paper SA1-2 form for more information.	o \$263,800	
	BLOCK 1: GROSS RECEIPTS OF \$137,100 OR LESS		
	Instructions: As a cable system with gross receipts of \$137,100 or less, the royalty fee that you must pay fo accounting period is \$52.00	r this six-month	
	Line 1. Royalty fee for accounting period	\$	52.00
	Line 2. Interest charge. Enter the amount from line 4, space Q, page 8		0.00
	Line 3. TOTAL ROYALTY FEE PAYABLE FOR ACCOUNTING PERIOD Add lines 1 and 2	<u></u> \$	52.00
	BLOCK 2: GROSS RECEIPTS OF \$263,800 OR LESS (but more than \$137	',100)	
	1. Base amount under statutory formula	_	
	2. Enter amount of gross receipts from space K	_	
	3. Subtract line 2 from line 1	_	
	4. Enter the amount of gross receipts from space K		
	5. Enter the amount from line 3		
	6. Subtract line 5 from line 4		
	7. Multiply line 6 by .005 (enter figure here)		
	8. Interest charge. Enter the amount from line 4, space Q, page 8		0.00
	9. TOTAL ROYALTY FEE PAYABLE FOR ACCOUNTING PERIOD. Add lines 7 and 8		
	BLOCK 3: GROSS RECEIPTS OF MORE THAN \$263,800 (but less than \$52	27,600)	
	Enter the amount of gross receipts from space K		
	2. Base amount under statutory formula	_	
	3. Subtract line 2 from line 1	_	
	4. Multiply line 3 by .01	_	
	Royalty due on the first \$263,800 of gross receipts (under statutory formula)		
	6. Interest charge. Enter the amount from line 4, space Q, page 8		
		-	
	7. TOTAL ROYALTY FEE PAYABLE FOR ACCOUNTING PERIOD. Add lines 4, 5, and 6	•	
	FILING FEE AND TOTAL REMITTANCE DUE		
Filing Fee and Total Remittance	Royalty Fee Payable for Accounting Period (from Block 1, 2, or 3, above)	52.00	
Due	2. Filing Fee (See the instructions for more information on filing fee calculations)	15.00	
	3. TOTAL AMOUNT DUE FOR ACCOUNTING PERIOD. Add lines 2 and 3	\$	67.00
1	Important: Your remittance must be in the form of an electronic payment payable to the Reg See page i of the general instructions in the paper SA1-2 form for more informa		hts!

Accounting Period:	2018/1																																																																						F	OI	R۱	M	S	βA	1	-2	E		P	A	GI	Ε	7
Name	LEGAL NAME OF OWNER Atlantic Broadband (_			_	_			_								5	37	Y	S			5			
M Channels	Enter the total number on which the cable sy	2) the cable system's to er of channels on which ion broadcast stations.	total numb	nber ble 	er o	e 	e 	e e t s	91		er s	r s	r	t		of 	f a		s	ate			t.		cl	h	а		ne	ls	d		rii		g	th							ır	n	nt	tiı	in	าดู	g	ļ	Э	erio	od	l.		ati	on	5												9	4														
N Individual to Be Contacted	INDIVIDUAL TO BE Co			ORN	RM	RN	RM	RI	RI	1	RM	N	N	1		Α	ΛTI	10	N	15	s	;	١	N	E	EE	EI	DI	ΕI) (ld	е	n	tif	fy	'a	ın	in	d	i۷	vi	ic	d	lι	u	ıa	al	11	tc	0	W	vh	on	n																															
for Further Information	Name Patr	rick Bratton												•••																																									ГеІ	epł	nor	ne	6	1	7-	-7	8	6	-8	38	0	0																	
	(Numb	atterymarch Park, er, street, rural route, apartn ncy, MA 02169																per))																																																																		
	(City, t	own, state, zip) pbratton@atlant	nticbb.con	om	m	n	n	n	1																																ı	F	ć	а	1)	×	: ((c	op	p	tic	on	al)																															
O Certification	(Agent of ow in line 1 o	than corporation or partial figures and that the overall figures artner) I am an officer (if figures b). Attended to the best of my local figures are to the best of my local figures are to the best of my local figures are to the best of my local figures.	artnership artnership attion or pa where is no f a corpora hereby dec knowledge	partr not a pratic declar dge, i	p) I artner ation clare in the	ly o p) I artin tot a atio clarree, ii elee nat	yy co	rt t a atio	rt a a a a a a a a a a a a a a a a a a a	tia aid	tti a a iic	i i i i i i i i i i i i i i i i i i i	o la	or recin	a econ ent	errecco	mm mrsi	of the ship poor a note made made usi	p) p) prata p p er atti	liging a state of the state of	a or rith one n,	be vin	o ne minima a	e aar	ttor E	hin resist	ss. of e e e e e e e e e e e e e e e e e e	ddirit aa	p la la lie	caarww ff,	uh n li	n e	e e e	ri on hall	b b	eccess))	mm did a	a a singuistration of the singuistration of	s err	ic nt er	d tule	ts g	erroff g	n f	fy S	tiff thh	t m	e er fa	nis th	d ov	tty st ()	n li li	neerco	e 1 1 of f	of he	cal	ole	Sy vn	st	ten									enn																
		Date:											••••								••••					••••		•••								••••			••••				Α	4	ı	u	g	jι	us	si	t 2	29	, 2	20	18															••••				••••						••••			<u></u>		

Privacy Act Notice: Section 111 of title 17 of the United States Code authorizes the Copyright Office to collect the personally identifying information (PII) requested on the form in order to process your statement of account. PII is any personal information that can be used to identify or trace an individual, such as name, address and telephon numbers. By providing PII, you are agreeing to the routine use of it to establish and maintain a public record, which includes appearing in the Office's public indexes and search reports prepared for the public. The effect of not providing the PII requested is that it may delay processing of your statement of account and its placement in the completed record of statements of account, and it may affect the legal sufficiency of the fling, a determination that would be made by a court of law

counting Period: 2018/1	FORM SA1-2E. PAGE 8
GAL NAME OF OWNER OF CABLE SYSTEM:	SYSTEM ID#
tlantic Broadband (Penn) LLC	15231
SPECIAL STATEMENT CONCERNING GROSS RECEIPTS EXCLUSIONS The Satellite Home Viewer Act of 1988 amended Title 17, section 111(d)(1)(A), of the Copyright Act by adding the following sentence: "In determining the total number of subscribers and the gross amounts paid to the cable system for the basic service of providing secondary transmissions of primary broadcast transmitters, the system shall not include subscribers and amounts collected from subscribers receiving secondary transmissions pursuant to section 119."	P Special Statement Concerning Gross
For more information on when to exclude these amounts, see the note on page (vii) of the general instructions located in the paper SA1-2 form.	Receipts Exclusion
During the accounting period, did the cable system exclude any amounts of gross receipts for secondary transmissions made by satellite carriers to satellite dish owners?	
X NO	
YES. Enter the total here and list the satellite carrier(s) below	
Name Mailing Address Mailing Address	
INTEREST ASSESSMENT	
You must complete this worksheet for those royalty payments submitted as a result of a late payment or underpayment. For an explanation of interest assessment, see page (viii) of the general instructions located in the paper SA1-2 form.	Q
Line 1 Enter the amount of late payment or underpayment	Interest Assessment
x	
Line 2 Multiply line 1 by the interest rate* and enter the sum here	
x days	
Line 3 Multiply line 2 by the number of days late and enter the sum here	
Line 4 Multiply line 3 by 0.00274** and enter here in space L, (page 6) block 1, line 2, or block 2 line 8, or block 3 line 6	
* To view the interest rate chart click on www.copyright.gov/licensing/interest-rate.pdf . For further assistance please contact the Licensing Division at (202) 707-8150 or licensing@loc.gov.	
** This is the decimal equivalent of 1/365, which is the interest assessment for one day late.	
NOTE: If you are filing this worksheet covering a statement of account already submitted to the Copyright Office, please list below the owner, address, first community served, ID number, and accounting period as given in the original filing.	
Owner Address	
ID number First community served Accounting period	

Privacy Act Notice: Section 111 of title 17 of the United States Code authorizes the Copyright Office to collect the personally identifying information (PII) requested on th form in order to process your statement of account. PII is any personal information that can be used to identify or trace an individual, such as name, address and telephone numbers. By providing PII, you are agreeing to the routine use of it to establish and maintain a public record, which includes appearing in the Office's public indexes and in search reports prepared for the public. The effect of not providing the PII requested is that it may delay processing of your statement of account and its placement in the completed record of statements of account, and it may affect the legal sufficiency of the fling, a determination that would be made by a court of law.