

Form CA

Read these instructions before completing this form.
Make sure all applicable spaces have been filled in before you return this form.

BASIC INFORMATION

This form may only be used to correct or amplify information in:

Renewal registrations. These records cover the renewal copyright in works that secured copyright protection before January 1, 1978.

GATT registrations. These records cover foreign works that were restored to copyright protection in the United States by the Uruguay Round Agreements Act.

Group registration for non-photographic databases. These records cover a group of updates or revisions to a database that does not consist predominantly of photographs.

To correct or amplify the information in any other type of registration you must use the online application. If you attempt to use this form to correct or modify a registration that is not listed above, you will be required to resubmit your claim through the electronic registration system. In such cases, the supplementary registration will be effective as of the date that the online application and filing fee were received. For information about the online application see www.copyright.gov/registration

Use Form CA When:

- The Copyright Office has issued a renewal registration, a GATT registration, or a group registration for a non-photographic database; and
- The information given in that registration is incorrect or incomplete; and
- You want to correct and/or add information to the record.

Purpose of Supplementary Registration: As a general rule, the Copyright Office will issue only one basic copyright registration for the same work. But where information in the basic registration turns out to be incorrect or incomplete, section 408(d) of the copyright law authorizes the Copyright Office to issue a “supplementary registration, to correct an error in a copyright registration or to amplify the information given in a registration.”

Who May File Form CA: Once the Copyright Office has issued a GATT registration or a group registration for a non-photographic database, an application for a supplementary registration may be filed by any author, any other copyright claimant, any owner of any exclusive right in the work who wishes to correct or amplify the information given in the basic registration, or a duly authorized agent of any such author, claimant, or owner.

To correct or amplify the information in a renewal registration, the application for supplementary registration may be filed by any author, or any vested owner or current owner identified in the renewal registration, or their successor or duly authorized agent.

Please Note: Do not use Form CA to correct errors in the statements that appear on the copies or phonorecords of the work in question or to reflect changes in the content of the work. If the work has been changed substantially, filing Form CA is not appropriate. To register additions or revisions to the work you may submit a new application for the revised version of the work.

Do not use this application as a substitute for a renewal registration. For other restrictions on supplementary registration for works that secured copyright protection before 1978, see 37 C.F.R. §202.6 and the *Compendium of U.S. Copyright Office Practices, Third Edition*, Chapter 2100, Sections 2131 and 2138.3.

Do not use Form CA as a substitute for recording a transfer of copyright or other document pertaining to rights under a copyright. Recording a document under section 205 of the Copyright Act gives all persons constructive notice of the facts stated in the document and may have other important consequences in cases involving conflicting transfers. A supplementary registration does not provide these benefits. For information on recording a document, see the *Compendium*, Chapter 2300.

Do not use Form CA to request removal of certain personally identifiable information from the database posted on the Office’s website, such as driver’s license numbers, social security numbers, banking information, and credit card information. For more information on the appropriate method for submitting this type of request, see the *Compendium*, Chapter 1800, Section 1805.

How to Apply for Supplementary Registration

First: Read the information on this page to make sure that a supplementary registration is the service you need, and that Form CA is the application that should be used to correct or modify the information in your basic registration.

Second: Make sure you have a copy of the certificate for the basic registration that you want to correct or amplify. You will need to refer to that certificate when you complete Form CA.

Third: Read the line-by-line instructions on the following pages that explain how to complete Form CA. You may complete this form online, save the completed form on your computer, and then print a copy with your printer. Alternatively, you may complete the form by printing a copy and writing the appropriate information in black ink.

Fourth: Detach this sheet and send your completed Form CA to the following address:

*Library of Congress
U.S. Copyright Office
101 Independence Avenue SE
Washington, DC 20559-6000*

Do not send copies, phonorecords, or supporting documents with your application. They cannot be made part of the registration record. The Office will notify you if a copy, phonorecord, or other material is needed to complete the examination.

Where possible, the Office will use its digital copy of the original certificate to conduct its examination. If you are correcting or amplifying a registration that is not available in digital form, the Office will ask you to provide a copy of the original certificate of registration. If you are unable to do so, the Office will charge an additional fee to make a copy of the original registration.

Fee: Your application must be accompanied by the nonrefundable filing fee. This fee may be paid with a check or money order payable to the U.S. Copyright Office. Alternatively, you may use a deposit account by providing the account name and number on the form.

* **Note:** Copyright Office fees are subject to change. For current fees, check the Copyright Office website at www.copyright.gov, write the Copyright Office, or call (202) 707-3000 or 1-877-476-0778 (toll free).

What Happens When the Copyright Office Issues a Supplementary Registration? When the Copyright Office issues a supplementary registration, it will assign a separate registration number and effective date of registration to the supplementary registration. In addition, the Office will add that information to the public record for the basic registration and the supplementary registration. These cross-references are intended to notify any person who searches the Office's records that the Office has issued a supplementary registration that may contain additional information pertaining to the basic registration, and that the records for both registrations should be consulted.

The Copyright Office will not cancel or replace the basic registration or the registration number for that registration. The basic registration and the supplementary registration coexist in the public record, and the supplementary registration augments – but does not supersede – the information set forth in the basic registration.

For Further Information

- **On the Web:** Circulars, announcements, regulations, and all copyright application forms are available at www.copyright.gov.
- **Telephone:** For general information about copyright, call the Public Information Office at (202) 707-3000 or 1-877-476-0778 (toll free). Staff members are on duty from 8:30 a.m. through 5:00 p.m., Eastern time, Monday through Friday, except federal holidays. Recorded information is available twenty-four hours a day.
- **Regular Mail:** Write to:
*Library of Congress
Copyright Office
Publications Section
101 Independence Avenue SE
Washington, DC 20559-6304*

LINE-BY-LINE INSTRUCTIONS

Please type or print neatly using dark ink. The information in this form is used to produce the certificate.

A SPACE A: Identification of Basic Registration

General Instructions: The information provided in space A will be used to identify the basic registration that will be corrected or amplified by the supplementary registration. The information provided in this space should be identical to the corresponding information that appears in the basic registration, even if you intend to change that information with Form CA. Do not provide any new information in this section of the form.

Title of Work: Give the title *exactly* as it appears in the basic registration.

Registration Number: Give the registration number (the series of numbers preceded by two or more letters) *exactly* as it appears in the upper right-hand corner of the certificate of registration. You should provide only one registration number because Form CA may only be used to correct or amplify one basic registration.

Registration Date: Give the year of registration for the basic registration *exactly* as it appears in the upper right-hand corner of the certificate of registration.

Name(s) of Author(s) and Copyright Claimant(s): Give the name(s) of all the author(s) and claimant(s) *exactly* as they appear in the basic registration. For renewal registrations, give the names of the author(s) and vested owner(s). For GATT registrations, give the name(s) of the author(s) and owner(s) of U.S. rights. For group registrations for non-photographic databases, give the name(s) of the author(s) and claimant(s).

B SPACE B: Correction

General Instructions: Complete space B only if information in the basic registration *was incorrect at the time that basic registration was made*. If you intend to add, update, or clarify information (instead of correcting an error), leave space B blank and complete space C.

Location and Nature of Incorrect Information: Give the line number and the heading for the space in the basic registration where the error occurs. Example: Line number 2: Citizenship of author.

Incorrect Information as It Appears in Basic Registration: Transcribe the incorrect information *exactly* as it appears in the basic registration, even if you already gave this information in space A.

Corrected Information: Give the correct information that should have appeared in the basic registration.

Explanation of Correction: You may add a brief explanation for the correction in this space.

C SPACE C: Amplification

General Instructions: Complete this space if you want to provide any of the following information: (1) adding information that should have been included in the basic registration that was omitted when the registration was made; (2) clarifying the information that appears in the basic registration; (3) identifying changes in facts that have occurred since the registration was made, such as a change in the title of the work or the address for the copyright claimant. **Note:** Do not include any changes in the ownership of the work. As mentioned above, a supplementary registration cannot be used for this purpose.

Location and Nature of Information to Be Amplified: Give the line number and the heading for the space in the basic registration that will be amplified by the information provided in the supplementary registration.

Amplified Information: Provide a clear and succinct statement containing the additional, updated, or explanatory information that should be reflected in the supplementary registration. You may add a brief explanation for the amplification.

D, E, F, G, H SPACES D, E, F, G, H: Continuation, Fee, Certification, Return Address

Continuation (Spaces D & E): Use these spaces if you need more room to complete spaces B or C.

Correspondence (Space F): In the space marked “Correspondence” provide the name, address, telephone and fax numbers, and email address for the person who should be contacted if the Copyright Office has questions concerning your application. Please note that if you provide an email address, the Office will use that address as the primary means if there are questions about your application, even if you also provide a telephone number, fax number, or other contact information.

Deposit Account (Space F): If you maintain a deposit account with the Copyright Office, provide the number for your account in this space. If you do not have a deposit account, you must submit the form with a check or money order for the nonrefundable filing fee.

Certification (Space G): This space must be signed by the author, copyright claimant/vested owner/owner of the U.S. copyright, the owner of exclusive right(s) in the work, or the duly authorized agent of such author, claimant, or owner.

Address for Return of Certificate (Part H): Provide the mailing address where the certificate of supplementary registration should be sent.

PRIVACY ACT ADVISORY STATEMENT Required by the Privacy Act of 1974 (P.L. 93-579)

The authority for requesting this information is title 17 U.S.C. §408(d) and §410. Furnishing the requested information is voluntary. But if the information is not furnished, it may be necessary to delay or refuse registration and you may not be entitled to certain relief, remedies, and benefits provided in chapters 4 and 5 of title 17 U.S.C.

The principal uses of the requested information are the establishment and maintenance of a public record and the examination of the application for compliance with the registration requirements of the copyright law. Other routine uses include public inspection and copying, preparation of public indexes, preparation of public catalogs of copyright registrations, and preparation of search reports upon request.

NOTE: No other advisory statement will be given in connection with this application. Please keep this statement and refer to it if we communicate with you regarding this application.

Copyright Office fees are subject to change. For current fees, check the Copyright Office website at www.copyright.gov, write the Copyright Office, or call (202) 707-3000 or 1-877-476-0778.

Privacy Act Notice: Sections 408-410 of title 17 of the *United States Code* authorize the Copyright Office to collect the personally identifying information requested on this form in order to process the application for copyright registration. By providing this information you are agreeing to routine uses of the information that include publication to give legal notice of your copyright claim as required by 17 U.S.C. §705. The information will appear in the Office's online catalog. If you do not provide the information requested, registration may be refused or delayed, and you may not be entitled to certain relief, remedies, and benefits under the copyright law.

TX	TXU	PA	PAU	VA	VAU	SR	SRU	RE
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EFFECTIVE DATE OF SUPPLEMENTARY REGISTRATION

Month Day Year

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE A SEPARATE CONTINUATION SHEET.

A Title of Work as It Appears on the Basic Registration ▼

Registration Number of the Basic Registration ▼	Year of Basic Registration ▼
Name(s) of Author(s) ▼	Name(s) of Copyright Claimant(s) ▼

For Database Registrations: Name(s) of Author(s) and Claimant(s) as they appear in the basic registration. *For Renewal Registrations:* Name(s) of Author(s) and Vested Owner(s) as they appear in the basic registration. *For GATT Registrations:* Name(s) of Author(s) and Owner(s) of U.S. Copyright as they appear in the basic registration.

B Line Number and Heading Where the Incorrect Information Appears in the Basic Registration ▼

Line Number _____ Line Heading or Description _____

Incorrect Information as It Appears in Basic Registration ▼

Corrected Information ▼

Explanation of Correction ▼

C Line Number and Heading in the Basic Registration Where Amplified Information is Needed ▼

Line Number _____ Line Heading or Description _____

Amplified Information ▼

Explanation for the Amplification ▼

FUNDS RECEIVED DATE

EXAMINED BY

CORRESPONDENCE

FOR
COPYRIGHT
OFFICE
USE
ONLY

DO NOT WRITE ABOVE THIS LINE. IF YOU NEED MORE SPACE, USE A SEPARATE CONTINUATION SHEET.

Use this space if you need more room to complete space B

D

Use this space if you need more room to complete space C

E

Correspondence: Give the name and address of the person the Copyright Office should contact if it has questions about this application.

F

Phone (____) _____ Fax (____) _____ Email _____

Deposit Account: If you would like to charge the filing fee to your deposit account in the Copyright Office, give the name and number for your account.

Name _____

Account Number _____

Certification* I, the undersigned, hereby certify that I am the: (Check only one)
 author owner of exclusive right(s)
 other copyright claimant/vested owner/owner of U.S. Copyright duly authorized agent of

Name of author or other copyright claimant, or owner of exclusive right(s) ▲

of the work identified in this application, that I have reviewed the certificate of registration for this work, and that the statements made by me in this application are correct to the best of my knowledge.

Typed or printed name ▼

Date ▼

Handwritten signature (X) ▼

Certificate will be mailed in window envelope to this address:

Name ▼
Number/Street/Apt ▼
City/State/ZIP ▼

YOU MUST:
• Complete all necessary spaces
• Sign your application in Space G

SEND ALL ELEMENTS IN THE SAME PACKAGE:

1. Application form
2. Nonrefundable filing fee in check or money order payable to U.S. Copyright Office

MAIL TO:
Library of Congress
U.S. Copyright Office
101 Independence Avenue SE
Washington, DC 20559

H

*17 U.S.C. §506(e): Any person who knowingly makes a false representation of a material fact in the application for copyright registration provided for by section 409, or in any written statement filed in connection with the application, shall be fined not more than \$2,500.